



International Organization for Migration (IOM)
The UN Migration Agency

CALL FOR CV

Open to Internal and External Candidates

Position Title : **Cultural Mediator**
Duty Station : **Floriana, Malta**
Classification : **Hourly Contract**
Type of Appointment : **Special all-inclusive hourly contracts – on call**
Estimated Start Date : **As soon as possible**

Closing Date : **OPEN-ENDED**
Reference code : **CFCV 2021 34**

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Internal and external candidates are eligible to apply to this Call for CV. For the purpose of the Call for CV, internal candidates are considered as first-tier candidates.

Context:

Under the overall supervision of the Director, Coordination Office for the Mediterranean and Chief of Mission for Italy and Malta, the general supervision of the Officer in Charge and the direct supervision of the Integration and Facilitated Migration Focal Point and the Migrant Protection and Assistance Focal Point, as relevant, the incumbent will be acting as Cultural Mediator on call, to support the Mission's activities.

Core Functions / Responsibilities:

1. Provide interpretation support (from the required language to English and vice versa, or any other language combination as deemed necessary and appropriate) during interviews, cultural/pre-departure orientation sessions, medical examinations, information sessions, individual counselling, operational assistance and other activities, as necessary and requested;
2. Provide written translation services of documents as necessary and requested;
3. Communicate with beneficiaries in person or over the phone, and facilitate communication between staff and beneficiaries, as necessary and requested;

4. Provide interpretation and translation services accurately and without editorial comments, maintaining absolute confidentiality and neutrality;
5. Provide cultural mediation and/or independently support the delivery of such activities, as necessary and requested;
6. Escort beneficiaries on air and ground transportation during movements, if required;
7. Undertake duty travel, if required;
8. Perform other duties as s/he might be assigned.

Required Qualifications and Experience:

Education

- Secondary school level of education.
- Certifications for completed cultural mediator or interpreter trainings would be considered an asset.
- Computer skills, specifically hands-on experience in usage of MS Office, would be considered an asset.

Experience

- Excellent Communication skills in English and the required language, or any other language combination as deemed necessary and appropriate.
- Professional experience with international organizations or non-governmental organizations, or governmental entities, working in the field of migration or with vulnerable populations would be considered an asset.

Languages

- Fluency in English and mother tongue in at least one of the following languages: French, Arabic, Bengali, Somali, Tigrinya, Hindi, Urdu, Nigerian Pidgin, Ghanaian Pidgin, Mandinka, Wolof, Hausa, Twi, Tamil, Punjab, Malayalam, Bambara, Amharic, Oromo.
- Knowledge of Maltese is considered an advantage.

Required Competencies:

Values

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Technical:

- Does not divulge outside of IOM confidential information in particular with regards to any individuals;
- Is prompt, punctual and professional in appearance and conduct;
- Is ready to work under pressure, with a flexible working schedule.
- Respects IOM's Data Protection Principles.

Other:

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, and verification of residency, visa and authorizations by the concerned Government, where applicable.

This post is subject to local recruitment. Only persons holding a valid residence and work permit for Malta will be eligible for consideration.

How to apply:

Interested candidates are invited to submit their applications on [IOM Personal History Form](#) via e-mail at hrmalta@iom.int.

The reference code **CFCV 2021 34 Cultural Mediator (on call)** must be clearly indicated in the e-mail subject otherwise the application will not be correctly routed.

*Candidates who do not possess the above requested qualifications will not be taken into consideration.
Only shortlisted candidates will be contacted for an interview, soon after the closing of the Vacancy.*